

George Mason Forest Homeowners Association

Fairfax, VA 22032

GMF HOA Disclosure Packet Request Form PLEASE TYPE OR PRINT LEGIBLY

Seller (Owner) Requesting Packet: _____	
Property Address: _____	
Phone Number: _____	e-mail address: _____

I am requesting a Disclosure Packet for the above referenced property.

Complete this form and email to Secretary@GMFHOA.org, or send by postal mail or hand deliver to Fred Knowles (Secretary) at 9994 Ashley Manor Court, Fairfax, VA 22032. If Secretary is unreachable, contact President (president@gmfhoa.org).

A check in the amount of \$175.00 made payable to **GMF HOA** must be provided when the request is submitted in accordance with the Virginia Property Owners Act.

This fee can also be paid using ZELLE to: treasurer@gmfhoa.org

The completed packet in a pdf format will be sent to the email address in the information block at the top of this form. There is an additional charge of \$35 if a hard copy is requested.

The Virginia Property Owners Act allows the Association fourteen (14) days from the date of receipt of this request to provide the Disclosure Packet.

The process will include a review of the exterior of the house by the Architectural Control Committee (ACC).

Signature of Seller or Authorized Agent

Telephone Number

Treasurer: Assessment paid for current year _____

Architectural Control Committee: Property currently in compliance with restrictive covenants.
_____ Yes _____ No (see attached for explanation)

Date of Receipt of Written Request: _____

Date Packet Completed: _____

Date Packet sent: _____

Date of confirmation of receipt: _____